



ENGLISH HERITAGE

Fortress Dover Gun Drill Re-Enactment Volunteer Role Description

Why does English Heritage need my support?

We need volunteers to help tell the story of the Fire Command Post and Port War Signal Station through recreating a gun drill for our visitors. As part of our interpretation of a unique part of Dover Castle, we are keen to recruit a group of people to represent those who would have been involved in the gun crew and to re-enact gun drill using the anti-aircraft gun.

You will tell the story of firing the gun to our visitors and participate in the gun drill as part of a team of volunteers.

How much time will I be expected to give?

We have sessions available from 11am – 3pm at weekends throughout the main season.

Where will I be based?

Dover Castle
Castle Hill
Dover
Kent
CT16 1HU

What will I be doing?

You will carry out a re-enactment of the firing of the anti-aircraft gun for visitors to Dover Castle.

As such you will need to:

- Be friendly and approachable to all visitors
- Be confident in participating in a re-enactment activity involving the firing of blanks from the anti-aircraft gun
- Answer questions from visitors and offer information where appropriate regarding the gun as well as the Fire Command Post and its contents

For security purposes you will also need to:

- Understand and implement safety procedures around firing the gun
- Maintain a level of visitor supervision

What skills, qualities and experience do I need?

We are looking for a confident, effective communicator and team player who has a positive attitude to working with visitors to enhance their visit. We are keen to recruit those with an interest in the care and maintenance of an anti-aircraft gun and the history of its use in Dover.



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What support and training will I receive?

In preparation for the role and with our support you will need to develop an understanding of the history of the site, together with significant features, and comprehensive training around the anti-aircraft gun emplacement.

Full training will be provided by English Heritage and it will include:

- Familiarisation with site and staff
- Health and Safety Training
- Role-specific training with relevant staff including the specifics of the history of the anti-aircraft gun and the methods of gun drill
- English Heritage customer service training
- 2-Way radio training

What will English Heritage expect from me?

- To be the friendly face of English Heritage and deliver excellent customer service.
- To be reliable in attendance and dependable.
- Help us maintain the highest standards of presentation at our sites and properties.
- To wear English Heritage volunteer uniform where provided.
- Help us protect our properties and collections by understanding and following our security and safety procedures.
- Maintain good working relationships with staff, other volunteers and members of the public.
- Attend appropriate training and learn about the work of English Heritage.
- Observe organisational policy and procedures.
- Safeguard confidential information about English Heritage and let us know about anything relating to your role or the work of English Heritage that you think might be controversial.
- Any documentary or other material (including any copyright applying thereto) you are provided with or which is created by you in respect of your volunteering will be the property and copyright of English Heritage (unless otherwise agreed in writing).

What can I expect from English Heritage?

- A welcoming and enjoyable experience.
- To be treated fairly and with respect.
- Recognition and appreciation for your contribution.
- A full induction and training programme with on-going support.
- A volunteer pass allowing free entry to English Heritage properties is available on completion of 60 hours and four months of volunteering.
- Reimbursement of reasonable travel costs between home and volunteering location within agreed limits



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- A certificate for your personal profile to demonstrate work carried out for English Heritage is available on request to show future employers or further education providers.
- You will be covered by English Heritage's own indemnity arrangements in respect of all liabilities that may result from your appointment as a volunteer.