

## Volunteer opportunity

**Role Title:** Office Volunteer (Learning)

**Where:** War Memorials Trust offices near Victoria Station, London or Remote volunteering (on discussion)

**When:** Between January and May 2016. Specific dates can be flexible and will be discussed.

**Commitment:** Flexible, e.g. one/two days per week for a term or a two week placement (to be confirmed on discussion)

**Why we want you:** War Memorials Trust's Learning Programme educates young people about a range of topics connected to war memorials. There has been increasing demand for this since the start of the First World War Centenary, and we want to expand the range of resources we can offer to schools and youth groups to include materials on forthcoming anniversaries, different geographical regions and specific people. We are seeking a volunteer to research and develop these resources.

**What's in it for you:**

- You will gain experience and develop your skills in creating educational materials such as lesson plans and associated resources, supported by WMT staff
- You will develop your knowledge of the National Curriculum for various subjects including History
- You will gain experience of working within a small, friendly office environment

Reasonable travel expenses will be paid (discussed prior to starting)

**Requirements:** The ideal volunteer for this placement will have:

- An interest in heritage education and teaching;
- An interest in war memorials;
- A working knowledge of Microsoft Office;
- The ability to work methodically and accurately with attention to detail;
- The ability to work on their own initiative;
- Strong written and verbal communication skills.